

REQUEST FOR EXEMPT DEVELOPMENT

Ref. No:

Date:

PART A: To be filled in by economic operator

(NOTE: Business Registration Card should be produced)

1. Name: *(Please submit copy of ID Card)*
2. Postal Address:
3. Phone No:
4. Proposed economic activity/Change in economic activity within same cluster (please submit copy of receipt of trade fees, if applicable):
.....
5. (i) Location:
- (ii) Sketch location plan:
6. State whether owner of site

YES	NO
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(If no please submit written consent of owner with copy of ID Card)
7. Present use of site:

Signature of economic operator:

PART B – To be filled in by Planning Department

	Home/ Industry/Office	Change in economic activity																																												
1	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 35%;"></th> <th style="width: 15%; text-align: center;">YES</th> <th style="width: 15%; text-align: center;">NO</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">• Will the home no longer be used mainly as a private residence?</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">• Will the enterprise result in a marked rise in traffic or people calling?</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">• Will the enterprise involve any activities unusual in a residential area?</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">• Will the enterprise disturb neighbours at unreasonable hours or create other forms of nuisance such as noise, dust, fumes or smell?</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			YES	NO	• Will the home no longer be used mainly as a private residence?				• Will the enterprise result in a marked rise in traffic or people calling?				• Will the enterprise involve any activities unusual in a residential area?				• Will the enterprise disturb neighbours at unreasonable hours or create other forms of nuisance such as noise, dust, fumes or smell?				<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 75%;"></th> <th style="width: 10%; text-align: center;">YES</th> <th style="width: 10%; text-align: center;">NO</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">• Direct or indirect dangerous or congested traffic conditions on any nearby street or road;</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">• Adverse external nuisance such as noise, dusts, smell, fumes, soot, ash, vibration or any other similar nuisance;</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">• Loading and unloading causing disruption to the amenity of the surrounding;</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">• Inadequate parking onsite for staff and visitors; or</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">• Unsafe storage of materials</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			YES	NO	• Direct or indirect dangerous or congested traffic conditions on any nearby street or road;				• Adverse external nuisance such as noise, dusts, smell, fumes, soot, ash, vibration or any other similar nuisance;				• Loading and unloading causing disruption to the amenity of the surrounding;				• Inadequate parking onsite for staff and visitors; or				• Unsafe storage of materials			
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2. Building and Land Use Permit Required

YES	NO
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Name of Officer:.....
Signature: Date:

PART C – To Chief Health Inspector

Please accept payment of trade fee in respect of the above exempt development:

Economic Activity:

Cluster:

INDUSTRIAL	COMMERCIAL	SERVICES	SUI GENERIS
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Name of Officer:

Signature: Date:

Documents submitted:	YES	NO
ID Card:		
Owner's Consent:		
ID Card of Owner:		
Business Registration Card		