THE MUNICIPAL COUNCIL OF BEAU BASSIN - ROSE HILL

BIDDING DOCUMENT FOR

OPERATING PAY PUBLIC TOILETS AT PLACE CARDINAL JEAN MARGEOT, ROSE HILL (NEW TOILET BLOCK)

Municipal Council of Beau Bassin - Rose Hill

Town Hall

Rose Hill

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rosehill@la.govmu.org
Date: 10 February 2021

MUNICIPAL COUNCIL OF BEAU BASSIN - ROSE HILL

INVITATION FOR BID

OPERATING A PAY PUBLIC TOILET AT PLACE CARDINAL JEAN MARGEOT, ROSE HILL (NEW TOILET BLOCK)

1) Preamble:

The Municipal Council is inviting bids from firms/organisations/job contractors, etc. for operating a pay public toilet (new toilet block) at Place Cardinal Jean Margeot, Rose Hill against payment of a fixed monthly fee to the Council.

- The toilet block:

  The concrete toilet block is of an approximate area of 49 m² and comprises of the following:

  Male block toilet

  1. Two flushdoors (with Alucobon)
  2. Two toilet apparatus (Make Royale), two drainage tanks with flexible hose and two press toilets with fittings
  3. One LED tube 4 feet
  4. One electric socket (13 Amp)

  Extension male toilet with profilage sheet

  1. Concrete table with tiles
  2. Two Lavabos with taps and fittings
  3. Three urinal apparatus (Simplex) with three press urinals
  4. Main access to male toilet with a metal door
  5. Two Fluorescent tubes (4 feet)
  6. Two wall-mounted mirrors.

  Corridor

  1. Two metal doors
  2. One Fluorescent tube (2 feet)

  Female toilet

  1. Concrete table with tiles
  2. Two lavabos with taps and fittings
  3. Main access to female toilet with a metal door
  4. Three flushdoors (with Alucobon)
5. Three toilet apparatus, three drainage tanks with flexible hose and three press toilets with fittings
6. Three fluorescent tubes (4 feet) with double switch
7. Two waterproof electric sockets.
8. Two wall-mounted mirrors.

**Outside corridor with profilage sheet**

1. One fluorescent tube waterproof with one switch
2. Metal grid between MEL generator and toilet block

**Outside female toilet between block toilet**

1. One metal door and metal gridding
2. One fluorescent tube (2 feet)

A site plan is herewith attached.

- **The context:**
  The public toilet (New Toilet Block) situated at Cardinal Jean Margeot Square, Rose Hill is located adjacent to an existing pay public toilet. Toilet users will be at liberty to use either of the pay public toilets.

- **Quality of service:**
  The successful bidder shall provide a high quality service which meets the expectations of the public. The onus hence rests on the successful bidder to provide an efficient service.

- **Other information:**
  It is understood that each bidder will carry out his own survey on users of the public toilets prior to submission of his bid for any other information he may require.

2) **Responsibilities of the Service Provider:**

   a) The Service Provider shall provide competent and adequate staff for operating the public toilets, which consist inter alia of the following:

      (i) Collection of access fees from users of toilets;
      (ii) Cleaning and disinfecting of toilets; and
      (iii) Repairs and maintenance of toilets.

   The staff shall be properly dressed and be easily identifiable.

   b) The Service Provider shall cater for the following:

      (i) Cleaning materials;
      (ii) Toilet paper/soap, etc including mural holders for the toilet paper
      (iii) Provision and collection of sanitary receptacles;
      (iv) Deodorising materials;
      (v) To ensure high water pressure cleaning effected every day; and
      (vi) Anti-slip floor mat
(vii) Waste paper baskets
(viii) Other facilities.

(c) In case of interruption of water supply, the Service Provider shall make arrangements to replenish the tank available on the roof of the premises.
(d) The Service Provider shall maintain the building, effect necessary repairs/replacement of equipment at his own cost. No structural work is allowed without the authorisation of the Council.

(e) The public toilets shall remain open every day including Sundays and Public Holidays from 06.00 hrs to 18.00 hrs or as otherwise requested by the Council upon receipt of a notice.

(f) The Service Provider shall not be entitled to sell, transfer, cede, let or otherwise the aforesaid building.

(g) The Service Provider shall at all times abide by regulations relevant to the services being provided.

(h) The Service Provider shall submit to the Council together with the bid, a project brief showing its modus operandi, staffing, mode of collection of toilet toll/fee and other relevant information.

(i) The Service Provider shall be solely responsible for any injury caused to any person whilst using the toilet during the period of the contract.

3) Obligations of the Service Provider

The Service Provider shall ensure that his employees:
(i) Always wear uniforms and badges for easy identification;
(ii) Are punctual, in a fit and proper state to carry out their duties;
(iii) Do not absent themselves when scheduled for duty;
(iv) Do not leave sites of work for any reason;
(v) Are replaced immediately for any reason they have to leave the site of work whilst on duty;
(vi) Are physically fit, are suitable for the post to carry out their duties; do not consume alcoholic drinks whilst on duty;
(vii) Do not invite unwarranted person to visit them or meet them whilst on duty;
(viii) The Service Provider shall submit Certificate of Character for all employees posted.
(ix) The successful bidder shall provide and extend the hours of service during festivals and special events organized by the Council for which the Service Provider will be informed accordingly.

4) Collection of Access Fee/Toll

The Service Provider will be entitled to claim a toilet access fee of not more than Rs10/- from each user. The Service Provider will have the sole responsibility for the collection of the toilet fee, its safeguarding, security, etc.
5) **Payment to the Council**

The Service Provider shall propose a **fixed monthly fee** to the Council on the form herewith annexed. The form shall be duly filled in and signed as provided.

Monthly payment must be effected **not later** than the **eighth of the ensuing month**.

6) **Payment of water/electricity bill**

The Service Provider will be responsible for the payment of water/electricity charges each month.

The Service Provider shall make his own application for the provision of electricity, water supply and telephone respectively and pay the charges directly to the bodies concerned.

7) **Bid security**

The bidder shall submit with the bid, a bid security of **Rs5,000/-** in the form of an office cheque from a local commercial bank drawn in favour of the Municipal Council of Beau Bassin – Rose Hill.

8) **Bid Validity**

The validity of the offer is **90 days** after the closing date.

9) **Submission of bid**

Offers in plain sealed envelopes not bearing any mark or name indicating the identity of the bidders, but clearly marked: "**Operating Pay Public Toilets at Place Cardinal Jean Margeot, Rose Hill (new toilet block)**" will be received in the bid box at the Administration Department, Municipal Council of Beau Bassin – Rose Hill, Town Hall, Rose-Hill on **Wednesday 03 March 2021 not later than 13.30 hrs**. Note that bids received after the specified date and time will **not** be accepted. No offer shall be sent by fax or by post.

10) **Rights of Public Body**

The Council does not bind itself to accept any offer even the highest nor will it assign any reason for the rejection of an offer. The Council further reserves the right to annul the exercise at any time prior to the award of contract without thereby incurring any liability to any interested firm/organisation/job contractor, etc. or any obligation to inform the latter of the grounds of its action.

11) **Duration of Contract**
The contract will be for a period of three (3) years with an initial period of one (1) year (12 months) from commencement date renewable thereafter on an annual basis subject to satisfactory performance of the Service Provider as assessed by the Council.

12) Inspection

The toilet shall be regularly inspected by Municipal Inspectors, or any other authorised officer of this Council and the Service Provider shall take immediate actions to implement any maintenance and cleaning works as recommended by the Council.

13) Contravention

The successful Service Provider shall be liable for any contravention established by other Authorities with regards to improper maintenance and cleaning toilets.

14) Insurance Cover

The Service Provider shall take all reasonable steps to prevent accident/injury to any member of the public in the toilets. He should take appropriate insurance to cover such occurrences. The Council shall not be held responsible for any such occurrences.

15) Termination of Contract

The Council reserves the right to rescind the contract should the Service Provider:

(i) Fail to comply with provisions of the contract;
(ii) Fail to provide for a quality service;
(iii) Fail to pay the monthly fees by due date;
(iv) In case of any future development that may impact on the Traffic Centre
(v) For any other reasons which may cause prejudice to the Council.
(vi) The Council reserves the right to cause the premises altered, repaired and reconstructed as it may deem advisable.

The Council shall be entitled to put an end to the present contract by giving one (1) month notice to the Service Provider of the intention to do so and the Service Provider shall quit, leave and vacate the premises.

The Service Provider shall not be entitled to the payment of any indemnity whatsoever.

Should the Service Provider decide to rescind the contract, he should inform the Council at least three months in advance.

At the end of the contract, the toilet/building shall be handed over to the Council in a good state with all the apparatus, amenities, materials, etc., in good working condition.

16) Queries
For any additional information, the Chief Health Inspector may be contacted at the Municipal Council on Tel No. 413-7600.

17) **Documents to be submitted by bidder:**

- (i) Financial proposal duly signed;
- (ii) Project brief/company’s profile, its organization and staffing;
- (iii) Details of experience in the operation of paid public toilets as similar services including their locations
- (iv) Bid security of **Rs5,000/-**.

TOWN HALL
ROSE HILL

Date: 10 February 2021
MUNICIPAL COUNCIL OF BEAU BASSIN - ROSE HILL

FINANCIAL PROPOSAL

Operating Pay Public Toilets at Place Cardinal Jean Margeot, Rose Hill

(New toilet block)

I/we the undersigned is/are pleased to submit my/our offer for the:

<table>
<thead>
<tr>
<th>Running of Pay Public Toilets at Place Cardinal Jean Margeot, Rose Hill (New toilet block)</th>
<th>Proposed Monthly Fee (Rs)</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Amount in Words</td>
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</tbody>
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Name of Company: ………………………………………………………………………………………………….

Business Registration Card No.:………………………………………………………………………………(copy to be submitted)

Full name of Signatory: ……………………………………………………………………………………………

Signature: …………………………………………………………………………………………………………..

Capacity in which signatory is signing ………………………………………………………………………

Address …………………………………………………………………………………………………………………

………………………………………………………………………………………………………………………….

Date ……………………………
Phone Number ……………………… Fax Number ……………………………

E-mail: …………………………………………………