

RENT OF SALLE DES FÊTES, PLAZA

The Fee for rent of the “Salle des Fêtes, Plaza” is a follows: -

Fees chargeable per event			
10h00 – 16h00		10h00 -22h00	
Deposit	- Rs. 5,000.	Deposit	- Rs 5,000.
Rent	- Rs. 30,000	Rent	- Rs. 35,000

RULES AND REGULATIONS:

1. The lessee should pay **a deposit of Rs. 5,000/- at the time of booking.**
2. The lessee shall be held personally responsible for any damage caused to the hall, furniture and equipment by himself and / or any of his guests as from the time of occupation.
3. The deposit will cover the cost of replacement / repairs for any damages caused to the building / equipment etc. in the event the cost exceeds the deposited amount, an additional sum will be claimed from the lessee and such payment will have to be effected within one week after the event.
4. The deposit will be refunded within **three weeks** following the ceremony / function on presentation of the deposit receipt unless clause 2 above applies.
5. **The refundable deposit will NOT be refunded in the event the function is cancelled for whatever reason except in case of “Force Majeure” (Cyclone & demise)**
6. **50% of the rental fee** should be paid **six months** prior to the ceremony / function as an advance payment. In the event booking is effected less than six months prior to the ceremony / function 50% of the rental fee shall be paid at the time of booking.
7. In the event of booking is cancelled the advance payment (including deposit) shall be forfeited as follows: -

Notification prior to Event	Percentage to be forfeited
Three months	60%
More than 1 month less than or equal to two months	75%
One month or lesser	100%

Where the function is cancelled due to ‘Force Majeure’ (including demise of relatives) the advance payment will be refunded in Toto subject to the approval of the Council.

8. The use of any public address system should at all times comply with the prevailing regulations of Ministry/Authority concerned so that no inconveniences be caused to the neighborhood.
9. Should the lessee, his representative/s and guest fail to comply with the provisions set out in paragraph 8 above, then the responsible / authorized officer of the Council will request the police to reduce or turn down the aforesaid instruments and in case of non-compliance the lessee may be asked to vacate the hall forthwith without any indemnity or refund of deposit and payment.
10. The lessee shall arrange **fees for police assistance** for the maintaining of law and order and monitoring of traffic (parking) within the town hall yard. A copy of receipt of payment for police assistance shall be submitted to the Welfare Department prior to payment of remaining 50% rent.
11. The Council will put at the disposal of the lessee **500 chairs**.
12. Electricity and water will be provided during the ceremony/ function but the Council will not be responsible for any interruption and defects in electricity and water supply during the ceremony / function. **However, the services of a municipal electrician against a payment of Rs. 1,000 during weekdays and Rs. 2,000 during week end & public holiday may be held to ensure prompt intervention in case of short circuit during the reception / activity.** The lessee should bring his **own plastic tables** for the ceremony / function. **Metal tables are not allowed in the hall.**
13. The Municipal Council declines responsibility in case of any injury sustained by the lessee and his guest during the ceremony / function inside or outside the hall.
14. The Municipal Council will not be responsible for any loss of lessee’s or his guests’ belongings which occurred during the ceremony / function.
15. Confetti is not allowed inside the hall.
16. On spot cooking / deep frying is allowed on **concrete kitchenette** found in the parking for caterer’s service.
17. The lessee should take all necessary measures against fire during religious ceremony.
18. Fire crackers are **not allowed** inside the hall and should also not be attached to the building.

19. The lessee may be authorized to decorate the hall at his own cost and under the supervision of Council's employees and to the satisfaction of the Council so that no damages be caused to existing structure. Use of nails and other devices for fixing decoration on the wooden partition are strictly prohibited.
20. The lessee shall make arrangement for the **removal of all waste** from the Hall after the ceremony /function.
21. Whenever a cyclone warning class III is announced, the lessee and his guests shall vacate the hall within the first quarter of an hour following such announcement and the hall will be closed immediately. A cyclone warning class III on the date of the ceremony / function will be considered as a force majeure.
22. The Council will provide a personnel in charge of the hall. The lessee and his guests shall abide by all reasonable instructions and orders given to them by the officer in charge.
23. All materials and decorations should be removed by the lessee or his representative by **8.00 a.m. at latest** on the following day of the function. All materials left at the hall are at the lessee's own risk.
24. The lessee shall under no circumstances be considered a tenant either under the Landlord and Tenant Act or any other law in force in Mauritius, but shall be considered to have been granted an authorization by the Council to use the hall on a temporary basis and for a specific purpose.
25. The lessee cannot sub-hire the hall or part of it to a third party.
26. Any problem cropping up during the function regarding the hall should be notified to the management immediately.